

Web-site Service Agreement



Victoria Web Design
217 Post Oak Dr.
Victoria, Texas 77905
(361) 652-1910

Client: _____ Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

Contract Start Date: _____ Contract End Date: _____

Annual Fee: \$ _____ One Time Construction Fee: \$ _____ Web-Site : _____

Terms and Conditions:

This is a service agreement between the above client and Victoria Web Design. Victoria Web Design will be responsible for domain name registration, construction, maintenance, up-dates, and service of the client's website. Victoria Web Design will go through a step-by-step process in the design and construction of the client's website. This process includes but not limited to:

- 1.) Consultation with the client about the website.
- 2.) Payment of the annual fee and construction fee, if applicable from the client.
- 3.) Transfer or selection of the domain name.
- 4.) Set up email accounts associated with the domain name.
- 5.) Actual construction and design of the website.
- 6.) Acceptance of the website from the client.
- 7.) Submission of the website to the search engines.
- 8.) Communication throughout the agreement with the client to update or improve the website.

This is a one-year agreement that will automatically renew itself for a like period under the same terms and provisions as are set forth in this agreement. Victoria Web Design reserves the right to increase the annual fee to off set their cost increases. If for some reason the customer wishes to terminate this contract early, or if the customer wishes not to renew this contract a fifty-dollar disconnect charge will be applied.

Victoria Web Design will not be held responsible in any way for their service providers' actions. (Examples: web host down time, registrars' mistakes, email misdirection etc...)

Submission to a search engine does not guarantee being listed by them, listing is at their discretion. Scheduled weekly or monthly updates are not included in this agreement unless stated below.

Notes or Special Situations:

Client: _____ Date: ____/____/____

Victoria Web Design: _____ Date: ____/____/____